

# Curriculum Vitae



## SUMMARY OF EXPERIENCE

Over 31 years work experience, 10 years out of that in cost estimating and project controls, 6 (six) years of experience in field of RE appraisals

## Personal Details

Name	Gordana Music
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Date of Birth	20 June 1961
Place of Birth	Tuzla
Marital Status	married
Nationality	Bosnian Croat

## Education and Academic Studies

1. University of Sarajevo, Faculty of Civil Engineering/ Structural Analysis, graduated in Dec 1984.  
B. Sc. Civil Engineer
2. Passed State Exam in 1986, obtaining title of PE.
3. Licensed Court Appraiser since 2009
4. Certificate of successfully completed the educational program of Real Estate valuation course (year of 2013) with continuous education on this field with NAVS ( with final grade of 9,80 out of 10)
5. Certificate of successfully completed the educational program of Income method of property valuation (year of 2015) with continuous education on this field
6. REV (Recognize European Valuer) License No. REV-RS/NAVS/2020/11, issued by TEGoVA (The European Group of Valuers' Associations in 2015.,
7. Member of the National Association of Valuers in Serbia NAVS/NUPS (Membership No S823) since Jan 2013,
8. BHPA (Recognized Member BHPA) Membership No. 01-F-R-0011 PMV (Property Market Valuation)

## Employment History

**MF Building Style Feb 2008 – Present**

**Technical Manager**

Construction & Engineering Co. – Bosnia

**Kellogg Brown & Root Services, Bosnia, Apr 1999 – Feb 2008**

**Lead Cost Specialist**

USAREUR Support Contract

Provide daily supervision on Project Controls technical functions and training to less experienced Host Country National (HCN) personnel.

Coordinate / prepare weekly, monthly and quarterly Contract Data requirement List (CDRL) reports to include weekly Management Report and monthly Variance Analysis Reports for Project Management and Client (USAREUR), the ROM Status Report/NTP Status Report, the Administrative Contracting Office (ACO) Data Exchange, Future Work Report, Weekly Expat Man-hours Report etc. Manage and coordinate CAM process, theater wide. Prepare and review ROM estimates and proposals prior to Management review.

Take lead in preparation of documentation for Award Fee Evaluation Boards.

Assist Controls Manager with special projects requested by Client or In-country Management.

Manage three (3) logistical WBS's.

Ensure that project files are maintained in such manner to provide an audit trail of all U.S. Army ACO directives to include coordination with DCMA through KBRS Contract Administrator.

**MF Building Style Aug 1998- Apr 1999**

**Technical Manager**

Construction & Engineering Co. – Bosnia

Responsible for coordination on various projects to include Geotechnical & Geomechanical Study / Structural Analysis on Mast Foundation for the Swedish Battalion at camp Oden, final Design for the Industrial Hall for the Tuzla –Inzinjering Co of Tuzla, numerous translation of technical – bidding packages for various Tuzla companies, technical / interpreting services for Iran's delegation during their visit to Tuzla in regards with financing of the settlement for displaced persons in Tuzla Municipality, DITA Tuzla – Final Design of the facility for liquid detergents production , etc.

**Parsons Delaware Inc, Sep 1996 – Aug 1998**

**Regional Engineer, Senior Translator /Manager of Tuzla Office Interpreting Pool**

Tuzla Office

Parsons Delaware Inc. is worldwide Consulting and Construction Management Co. involved in building the infrastructure of Bosnia and Herzegovina since July 1996.

Review of Designs (several bridges including railroad bridge over the Sava River, Sava River Dike, Sluice Gates etc., Ostrich Road Reconstruction).

Develop SOW's, prepare bid documents, evaluate the bids and recommend the most technically competent bidder.

Supervise and manage the projects from the very beginning of construction to the final acceptance of the project by the Final User.

Returned to work after short absence of leave (3 months) and assumed a position of a Manager of the Technical Translations and Interpreting Dept.

**BDM Federal Inc. USA, 1996 – 1996**

**Linguist**

Worked as a linguist providing interpreting and translation services to United States Military Forces deployed in Bosnia. Interpret in the Assistant Division Engineering Office, translate technical documentation, interpret between NATO and local engineers and officials, co-ordinate with local companies and provide technical assistance on material quality and civil engineering.

**Equilibre – International Management Group (IMG) Aug 1995 – Oct 1995****Estimator**

Worked as a member of the Assessment team in the project of “Assessment of war damaged schools and public buildings” in 15 Municipalities of Tuzla County. This project was organised and financed by IMG and managed by “Equilibre” of Bosnia.

**Norwegian People’s Aid (NPA) – IMG Mar 1995 – Aug 1995****Estimator**

Worked as a member of the Assessment team in the project of “Assessment of war damaged schools and public buildings” in 15 Municipalities of Tuzla County. This project was organised and financed by IMG and managed by “NPA” of Bosnia.

**Tehnograd-Visokogradnja Jan 1985 – Mar 1995****Civil Engineering Coordinator****Construction Company**

Duties included structural designing, supervising of construction works, monitoring on quality and progress of the works, co-ordination of materials delivery and inspection on quality of material delivered, preparing of site layouts, QA and QC plans, designing of supporting scaffolding systems, preparing of BQ, CE, Bar charts, etc. Following is the list of some of the projects: Elevated pre-stressed concrete bridge by “Syporex” factory, Residential area of “Zlokovac” Tuzla, 7 blocks of flats, 200 apartments, Residential area of “Stupine” Tuzla, 3 blocks of flats, 6-9 storeys, Reconstruction and conversion of old building “Calic” located in Tuzla Downtown (damaged due to sinking of the soil resulted from salt exploitation), Reconstruction of the Cooling Tower of the 3rd phase of The Thermal Power Plant of Tuzla, Industry Hall and Administration Building , “Kompred” Miladije Tuzla, reconstruction and conversion of the old and damaged building (due to sinking of the soil) “Graficar” Tuzla, Relay Station for PTT Office of Tuzla.